

Funeral Planning

ST. JOHN VIANNEY
12600 84TH AVENUE NE
KIRKLAND, WA 98034

*We are so sorry for your loss.
We want to help you best prepare for your
loved one's funeral here at our parish.*

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PRAYERS

Prayers with the Dying

The following prayers may be recited with the dying person, alternating with times of silence. Sometimes, the same prayer can be repeated many times. The dying person may also be signed on the forehead with the cross, as was done at Baptism.

- Our Father
- Hail Mary
- Glory Be



Scripture

Among many appropriate Scripture readings are the following:

Job 19:23-27
Psalm 23
Psalm 91

Psalm 121
1 John 4:16
Revelation 21:1-7

Matthew 25:1-13
Luke 22:39-46
Luke 23:44-49

Luke 24:1-8
John 6:37-40
John 14:16, 23, 27

Prayer of Commendation

As the time of death approaches, this prayer may be said.

Go forth, Christian soul, from this world in the name of God the almighty Father, who created you, in the name of Jesus Christ, Son of the living God, who suffered for you, in the name of the Holy Spirit, who was poured out upon you, go forth, faithful Christian. May you live in peace this day, may your home be with God in Zion, with Mary, the Virgin Mother of God, with Joseph, and all the Angels and Saints. Prayer for the Dead In your hands, O Lord, we humbly entrust our brothers and sisters. In this life you embraced them with your tender love; deliver them now from every evil and bid them eternal rest. The old order has passed away: welcome them into paradise, where there will be no sorrow, no weeping or pain, but fullness of peace and joy with your Son and the Holy Spirit forever and ever. Amen.

Immediately after Death

The following prayers may be recited immediately after death and may be repeated in the hours that follow.

Saints of God, come to his/her aid! Come to meet him/her, Angels of the Lord!

R/. Receive his/her soul and present him/her to God the Most High.

May Christ, who called you, take you to himself; may Angels lead you to Abraham's side. **R/.**

Give him/her eternal rest, O Lord, and may your light shine on him/her forever. **R/.**

Let us pray:

All-powerful and merciful God, we commend to you N., your servant. In your mercy and love, blot out the sins he/she has committed through human weakness. In this world he/she has died: let him/her live with you forever. Through Christ our Lord.

R/. Amen.

These verses may also be used.

V/. Eternal rest grant unto him/her, O Lord.

R/. And let perpetual light shine upon him/her.

V/. May he/she rest in peace.

R/. Amen.

V/. May his/her soul and the souls of all the faithful departed, through the mercy of God, rest in peace.

R/. Amen.



FUNERAL SERVICES

You may wish to pre-plan your funeral service. If that is the case, schedule an appointment with the priest and he will keep a record of your funeral liturgy for when you die.

Talking about death is often difficult, but discussion and pre-planning can eliminate stress and confusion when the time comes to make funeral arrangements for a loved one.

Funeral and burial arrangements should be discussed openly and frankly. Pre-arranging your own funeral is especially helpful if there are no relatives or friends who will assume the responsibility for arranging the funeral, the final disposition, and the completion of the required forms.

Some may want to pre-arrange and pre-pay for funeral and cemetery needs. Your local Catholic cemetery and funeral director are willing to counsel you on the best arrangements to suit your particular desires and financial needs.

See pages 10-20 to provide guidance and personal information for family members.

If your loved one has died, family members may contact the priest to find a mutually agreed upon date and time for the funeral. We will do our best to accommodate your needs and those of your family members.

After a date has been chosen for the funeral, the priest will schedule an appointment to meet with you and other interested family member to plan the funeral liturgy.

Parts of the Mass of Christian Burial

The parts of the liturgy include:

Receiving the Body at the Church Entrance

- Right before the liturgy begins everyone but the immediate family members will be asked to find a seat inside the church.
- Father will come from the back of the church and greet the family at the doors of the Church. He may explain some of the symbols used during the liturgy.
- A cloth called a pall which represents the baptismal garment may be placed on the casket, this cloth symbolizes new life.
- He will also sprinkle the remains with Holy Water as we remember that persons baptism and acceptance into the community of faith.
- If the body is in a casket, the pall bearers will walk in with the casket at the entrance processions and it will be placed in front of the altar.
- If cremains are present, one of the family members will be asked to carry in the urn and place it on a small table in the sanctuary as part of the entrance procession.

Listening to the Word of God (Liturgy of the Word)

- The readings chosen with Father for the liturgy will be read. If a family member is a Reader in their parish, they may be able to proclaim the readings during the funeral, otherwise the parish will choose someone to proclaim the readings for you. Usually people from the parish read the readings because it is important for the family members during their time of grief to hear the Word of God.
- Father will read the Gospel and give a short homily. Then the prayers of the faithful will be read.

Liturgy of the Eucharist

- After the prayers of the faithful, Father will begin preparing the Altar for this part of the liturgy.
- A hymn may be sung.
- Family members who will be bringing up the Bread and Wine used for communion will go and get them from a table located halfway up the center aisle in the church. Please be sure to have someone from the parish show you where the table is before the liturgy.
- Father will direct the community when to kneel stand and sit during this part of the liturgy. He will invite those in full communion with the Catholic church to come up and receive communion and those Christians who are not in full communion or who are not catholic to come as well to receive a blessing. Those that do not want to participate can also remain seated.

The Final Commendation and Farewell

- This is usually done at the end of the liturgy.
- Father will sprinkle the urn or casket with holy water to represent new life at Baptism and as a way of saying farewell to him/her.
- The Easter Candle will be lit near the remains of the person who died. The Easter or Paschal Candle reminds us of Christ's undying presence among us, of his victory over sin and death and our share in Christ's victory because of our Baptism. The Priest will also incense the remains as a sign of honor to the person who died. It is also a sign of the community's prayers for the person rising to God.

The Rite of Committal

- This is celebrated at the site of interment of the body or the cremated remains. The Rite of Committal marks the separation of the mourners from the deceased. It is also an expression of communion between the Church on earth and the Church in Heaven, allowing the deceased to pass from the community of mourners into the community of those who are already with God.



Viewing Options

- You may choose to have a wake the night before or a viewing in the parish chapel before the funeral liturgy.
- During the funeral, you may choose to have the body or cremains here at church, or you may wish to have a memorial mass where neither the body nor cremains are present in the church.

Personalization Options

- You will work with the priest to pick from a selection of readings and approved music for funerals.
- You may bring pictures and memorabilia to be displayed in the narthex during the funeral.
- Family members may be chosen to bring up the gifts of Bread and Wine during the presentation of the gifts at the funeral liturgy.
- A family member may prepare a eulogy that will be recited at the reception following the liturgy in the social hall.
- A family member may prepare and present a memorial slideshow of pictures to show in our social hall during the reception.
- A microphone is available for sharing memories of your loved one during the reception.

A Word of Caution: Protect Your Home and Possessions

“Obituary Burglars” read about funeral service times wherever the information is shared and target homes of deceased people and their grieving families who they know are at a funeral. This isn’t something anyone grieving should have to think about, but it’s becoming more common.

During the funeral:

- Have someone watch your home.
- Create the illusion someone is home.
- Have secure locks.
- Lock away your valuables.



SUGGESTED MUSIC FOR FUNERALS

- Amazing Grace
- Ave Maria
- Be Not Afraid
- Blessed Are They
- Fly Like a Bird
- Gift of Finest Wheat
- Give Me Jesus
- Here I Am, Lord
- Holy God We Praise Thy Name
- Hosea
- How Can I Keep From Singing
- How Great Thou Art
- I Am the Bread of Life
- I Know That My Redeemer Lives (Soper)
- Irish Blessing
- May the Angels Be Your Guide (Song of Farewell)
- Loving God
- On Eagles Wings
- Prayer of St. Francis
- Psalm 23 ~ Shepherd Me, O God;
- The Lord is My Shepherd
- Psalm 27 ~ The Lord is My Light and My Salvation
- Turn to Me
- You Are Mine



COST

Fees

The parish will hire a cantor, accompanist, and altar servers to be present at the funeral liturgy.

- Cantor is \$175* for funeral
- Accompanist is \$225* for funeral
- Additional singers or musicians for funeral are \$175 each
- Two Altar Servers are \$10 each

*If you wish to have music for the wake or you need additional rehearsals, a fee will need to be negotiated between you and the individuals involved.

Please make checks out to the cantor, accompanist, and altar servers by name.

Suggested Donations

- Use of Church facilities: \$100-300
- Reception: \$50

Please note that we do not refuse to celebrate the sacraments due to financial hardships.

FUNERAL RECEPTION

Our parish provides a small reception following the funeral liturgy. This is free for you from our parish. Please let us know how many people you expect to come to the reception.

The reception includes:

Cold cuts	Mayonnaise	Desserts	Water
Cheese Slices	Mustard	Coffee	All Paper Goods
Dinner rolls	Salads	Tea	

If there is something special that would be meaningful for you, a special food item that is reminiscent of your loved one, that the parish is unable to provide, you may bring that or assign friends and other family members to bring them.

All the set up and clean up from the reception will be done by our Funeral Reception Ministry Team. They are a blessing to have in our church. If you would like to make a donation to help continue this ministry, it would be greatly appreciated but not required. Checks can be made out to St. John Vianney Parish Funeral Ministry.

DAY OF THE FUNERAL

- Immediate Family may arrive one hour before the funeral or viewing begins.
- Remember to bring any photos and memorabilia you would like to display.
- Pews will be reserved in the front section of the church for immediate family members.
- Payments for the music ministers can be written out to the musicians and singers directly. You may give the checks to the administrator in the parish office and she will make sure they are distributed.
- Please remember to take your flowers, photos, and memorabilia home with you after the funeral.

AFTER THE FUNERAL

St. John Vianney will add your loved one to our Prayers of the Faithful during Mass the weekend of the funeral.

Our Sonshine Ministry has a monthly Candle Lighting Ceremony in honor of all those who have died within the month. You will be notified by our Sonshine Ministry Team when it is scheduled. We will honor your loved one at our Annual All Souls' Day Service on November 2nd of each year.

If you are a widow or widower, and are over the age of 55, we have Senior Singles Suppers on the third Saturday of each month for fellowship and support. When you feel like you are ready, refer to the bulletin for dates and times. Know that you are welcome to share a Saturday dinner with friends.

SAINT JOHN VIANNEY FUNERAL INTAKE FORM

NAME OF DECEASED:	AGE:
DATE OF BIRTH:	DATE OF DEATH:

CONTACT PERSON:	PHONE:
ADDRESS:	
SPOUSE:	
CHILDREN:	

FUNERAL MASS MEMORIAL MASS

DATE:	TIME:
READINGS	READER
1ST READING:	
RESPONSORIAL PSALM:	Cantor
2ND READING:	
OFFERTORY	
GIFT BEARERS:	
EULOGY:	
MUSIC	
ENTRANCE:	OFFERTORY:
COMMUNION:	RECESSIONAL:
RECEPTION	
<input type="checkbox"/> YES <input type="checkbox"/> NO	# OF GUESTS:
GRAVE SIDE SERVICE	
<input type="checkbox"/> YES <input type="checkbox"/> NO	LOCATION:

FUNERAL HOME:	
PIANIST:	CANTOR:
ALTAR SERVERS:	

Can we share your loved one's passing to parishioners through our newsletter? YES NO

CHECKLIST OF THINGS TO DO

Notify

The Doctor or Medical Examiner
Priest and Parish
The Catholic Cemetery
The Funeral Director
All the Relatives
All the Friends
Organist and Singer
Pallbearers
Insurance Agents
Unions and Fraternal Organizations
Newspapers

Decide On

Choice of Disposition
Place of Interment
Date
Time
Location within Cemetery
Casket
Vault or Outer Burial Container
Clothing
Personal Items
Flowers
Music
Transportation
Cards of Thanks
Gathering Place/Reception
Food

In Addition To

Providing vital statistics about the deceased
Preparing and signing necessary papers
Providing addresses for all interested people who must be notified
Answering innumerable sympathetic phone calls, messages, and letters
Meeting and talking with everyone about all details
Greeting all friends and relatives who call
Providing lodging for out-of-town guests
Cleaning home
Planning funeral car list
Having someone watch your home during the funeral

You Must Pay for Some or All of the Following

Doctor
Nurse
Hospital
Funeral
Casket
Vault
Cemetery
Interment Service
Clergy
Organist
Florist
Clothing
Transportation
Telephone
Food
Memorial or Monument

MEMORIAL INSTRUCTIONS

NAME:	
RELIGIOUS AFFILIATION:	NAME OF CHURCH:
PLEASE CONTACT (Priest or Other):	
ADDRESS:	PHONE:
FUNERAL HOME PREFERENCE:	

GROUND BURIAL
 CREMATION
 MAUSOLEUM

CASKET	
<input type="checkbox"/> METAL <input type="checkbox"/> WOOD <input type="checkbox"/> FIBERGLASS	
EXTERIOR COLOR:	INTERIOR COLOR AND MATERIAL:
CREMATION URN:	
FLAG (During the Catholic Funeral Liturgy the casket is draped with a Pall): <input type="checkbox"/> YES <input type="checkbox"/> NO	
PALL BEARERS:	

OPEN CASKET
 CLOSED CASKET

VIGIL LOCATION:	
FUNERAL LITURGY LOCATION:	
1 ST READING:	PSALM:
2 ND READING:	GOSPEL:
PIANIST: <input type="checkbox"/> YES <input type="checkbox"/> NO	SOLOIST: <input type="checkbox"/> YES <input type="checkbox"/> NO
MUSIC SELECTIONS (If YES)	
ENTRANCE:	OFFERTORY:
COMMUNION:	RECESSIONAL:

CLOTHING	
<input type="checkbox"/> FROM CURRENT WARDROBE <input type="checkbox"/> OTHER:	
<input type="checkbox"/> NEW	
<input type="checkbox"/> JEWELRY STAYS ON <input type="checkbox"/> JEWELRY GIVEN TO:	<input type="checkbox"/> WEDDING RING STAYS ON <input type="checkbox"/> WEDDING RING GIVEN TO:
PARTICIPATING ORGANIZATION (Military or Fraternal):	

CEMETERY DECISIONS

I HAVE MADE CEMETERY ARRANGEMENTS: YES (If yes, see below.) NO

NAME OF CEMETERY:	PHONE:
ADDRESS:	
LOCATION OF OWNERSHIP CERTIFICATE (Deed for Cemetery Property):	
DESCRIPTION OF CEMETERY PROPERTY:	
GRAVE, CRYPT, OR NICHE NUMBER:	LOT OR UNIT NUMBER:
SECTION, COLUMBARIUM, OR MAUSOLEUM NAME:	

MEMORIAL: BRONZE GRANITE CRYPT/NICHE SHUTTER

OUTER BURIAL CONTAINER:
INSCRIPTION AND EMBLEM:
FLOWERS (Color and Type Preferred):
SPECIAL INSTRUCTIONS:

I certify that these are my instructions.

Signed _____

Date _____

IMMEDIATE FAMILY

NAME:	RELATIONSHIP:
ADDRESS:	
PHONE:	EMAIL:

NAME:	RELATIONSHIP:
ADDRESS:	
PHONE:	EMAIL:

FRIENDS WHO WILL ASSIST YOUR FAMILY:
PREFERENCE FOR IMMEDIATE CONTACT:

CEMETERY COUNSELOR:	
ADDRESS:	
PHONE:	EMAIL:

ATTORNEY:	
ADDRESS:	
PHONE:	EMAIL:

ACCOUNTANT:	
ADDRESS:	
PHONE:	EMAIL:

FAMILY DOCTOR:	
ADDRESS:	
PHONE:	EMAIL:

IMPORTANT DOCUMENTS AND PERSONAL PAPERS

NAME OF BANK:	PHONE:	
BANK ACCOUNT NUMBER:	TYPE OF ACCOUNT:	
ADDRESS:		
SAFE DEPOSIT BOX:	LOCATION:	LOCATION OF KEYS:

In most states, upon death, a decedent's safety deposit box cannot be entered unless an executor or administrator of the estate has been appointed or in the presence of a tax agent.

Location of:

BIRTH CERTIFICATE:	
CHILDREN'S BIRTH CERTIFICATES:	
MARRIAGE CERTIFICATE:	
DEED AND TITLES:	
MORTGAGES:	
MILITARY DISCHARGE:	
INCOME TAX RECORDS:	
OTHER DOCUMENTS:	
ANNUITIES:	
NAME OF EXECUTOR/ADMINISTRATOR:	
ADDRESS:	
PHONE:	EMAIL:

INSURANCE POLICIES

We Have Purchased the Following Insurance Policies:

COMPANY:	
NAME OF INSURED:	
POLICY NUMBER:	AMOUNT OF BENEFIT: \$
BENEFICIARY(IES):	
LOCATION OF POLICY:	

COMPANY:	
NAME OF INSURED:	
POLICY NUMBER:	AMOUNT OF BENEFIT: \$
BENEFICIARY(IES):	
LOCATION OF POLICY:	

COMPANY:	
NAME OF INSURED:	
POLICY NUMBER:	AMOUNT OF BENEFIT: \$
BENEFICIARY(IES):	
LOCATION OF POLICY:	

TOTAL: \$ _____

Annual review of your Beneficiary will eliminate possible problems for your survivors.

Each insuring company will require a certified copy of the Death Certificate. It is considered wise to make others aware of your insurance policies to assure that claims are made in the event of multiple deaths. Duplicate this form and give a copy to someone outside your home.

VETERANS BENEFITS

As an honorable discharged veteran, you or your family may be entitled to a number of benefits, ranging from educational and medical benefits for you to various forms of death benefits for your survivors. For example, the Veteran's Administration provides grave memorials free of charge. Associated Catholic Cemeteries accepts only bronze grave memorials. Check with your Family Service Director regarding installation fees.

When Filing a Claim for Veterans Benefits Most or All of the Following Documents Will be Needed

LOCATION OF:

VETERAN'S DEATH CERTIFICATE:
VETERAN'S DISCHARGE CERTIFICATE*:
COPY OF VETERAN'S MARRIAGE CERTIFICATE:
BIRTH CERTIFICATES OF VETERAN'S CHILDREN:
RECEIPT OF ITEMIZED FUNERAL BILL FOR VETERAN:

Please be aware that Veteran's benefits must be applied for; they are not automatically paid. If benefits are not claimed/applied for in time, they will be lost.

Types of benefits available and criteria for qualification change from time to time, so it is important to obtain pertinent, up-to-date information. Call your regional office of the U.S. Department of Veterans Affairs toll-free at 1-800-827-1000 or direct inquiries to U.S. Department of Veteran's Affairs Federal Building, 915 - 2nd Avenue, Seattle, WA 98174.

*A copy of the military discharge certificate DD-214 may be obtained online at www.archives.gov/veterans/

FAMILY FINANCIAL STATUS

To be completed at time of death

ESTIMATED GROSS ASSETS AT ESTIMATED FAIR MARKET VALUE: \$
CASH:
AGGREGATE VALUE OF ALL SECURITIES:
NOTES RECEIVABLE:
LIFE INSURANCE (page):
BUSINESS INTEREST:
JOINT & SURVIVOR PENSIONS AND LIFE ANNUITIES:
ANNUITY:
AGGREGATE VALUE OF ALL REAL ESTATE:
TRUSTS:
MISCELLANEOUS ASSETS - PERSONAL HOUSEHOLD EFFECT:

TOTAL GROSS ESTATE: \$ _____

ESTIMATED LIABILITIES:
MORTGAGES:
BANK LOANS:
NOTES PAYABLE:
TAXES OUTSTANDING:
OTHER DEBTS:

TOTAL LIABILITIES: \$ _____

SOCIAL SECURITY ADMINISTRATION

Request for Earnings and Benefit Estimate Statement

To receive a free statement of your earnings covered by Social Security and your estimated future benefits, call the Social Security Administration toll-free at (800) 772-1213 or print pages 18-19, fill them out, and mail them to Social Security Administration, Wiles Barre Data Operations Center, P.O. Box 7004, Wilkes Barre, PA 18767-7004. Please print or type your answers.

1. Name shown on your Social Security card:

First _____ Middle Initial _____ Last _____

2. Your Social Security numbers (as shown on your card): _____

3. Your date of birth: Month _____ Day _____ Year _____

4. Other Social Security numbers you have used: _____

5. Sex: Male Female

6. Other names you have used (including a maiden name): _____

7. Show your actual earnings for last year and your estimated earnings for this year. Include only wages and/or self-employment income covered by Social Security.

A. Last year's actual earnings: \$ _____ B. This year's estimated earnings: \$ _____

8. Show the age at which you plan to retire: _____

9. Show the average yearly amount that you think you will earn between now and when you plan to retire: \$ _____. Your estimate of future earnings will be added to those earnings already on our record to give you the best possible estimate: _____

Enter a yearly average, not your total future lifetime earnings: _____

Only show earnings covered by Social Security. Do not add cost-of-living, performance or scheduled pay increases or bonuses. The reason for this is that we estimate retirement benefits in today's dollars but adjust them to account for average wage growth in the national economy.

However, if you expect to earn significantly more or less in the future due to promotions, job changes, part-time work, or an absence from the workforce, enter the amount in today's dollars that most closely reflects your future average yearly earnings.

Most people should enter the same amount that they are earning now (the amount show in 7B).

Your future average yearly earnings: \$ _____

10. Address where you want us to send the statement:

Name _____

Street Address (include apt. No., P.O. Box, or Rural Route) _____

City _____ State _____ Zip _____

I am asking for information about my own Social Security record or the record of a person I am authorized to represent. I understand that if I deliberately request information under false pretenses, I may be guilty of a federal crime and could be fined and/or imprisoned. I authorize you to send the statement of earnings and benefit estimates to the person named in item 10 through a contractor.

Please sign your name (do not print) _____ Date _____

Daytime telephone and area code: _____

About the Privacy Act:

Social Security can collect the facts on this form under Section 203 of the Social Security Act. We need them to quickly identify your record and prepare the earnings statement you asked us for. Giving us these facts is voluntary. However, without them we may not be able to give you an earnings and benefit estimate statement. Neither the Social Security Administration nor its contractor use the information for any other purpose.

FAMILY HISTORY

NAME		
FIRST:	MIDDLE:	LAST:
ADDRESS:		
CITY:	STATE:	ZIP:
BIRTHPLACE		
CITY:	STATE:	
BIRTHDATE		
MONTH:	DAY:	YEAR:
RESIDED IN COUNTY AND STATE:		
RESIDED THERE SINCE:		
MARITAL STATUS:		
NAME OF SPOUSE:	MAIDEN NAME:	
MARRIAGE (Date and Place):		
NAME AND BIRTHPLACE OF FATHER:		
MAIDEN NAME AND BIRTHPLACE OF MOTHER:		
OCCUPATION, COMPANY, DATE STARTED, RETIREMENT DATE:		
EDUCATION COMPLETED AND ALMA MATER:		
DEGREE AND YEAR:		
SOCIAL SECURITY NUMBER:		

VETERAN	
<input type="checkbox"/> YES	BRANCE OF SERVICE:
<input type="checkbox"/> NO	
NAME OF WAR OR DATES SERVED:	
ORGANIZATION AND RANK:	
PLACE OF ENLISTMENT AND DATE:	
PLACE OF DISCHARGE AND DATE:	
LOCATION OF DISCHARGE CERTIFICATE:	