

## Instructions for Creating a Recurring Donation in Pushpay

The giving link is: <https://pushpay.com/g/stjohnmaryvianneykirkland>

You will see this landing page:

St. John Vianney, Kirkland

A Light on Finn Hill for All

\$ 0.00

Gift type

Give one time  Set up recurring

Frequency

Every week  Every 2 weeks  Every month  More

Starting

Jan 5, 2024 (Today)

Ending

When I cancel it

Fund

Giving-Payment 2024 - 081

Next

It is preset for recurring giving. Enter how often you wish to donate and when you want to start. Your start date will create the date you continue to be charged in the future.

Select the fund you wish to donate to. The choices will vary depending on the time of year, however, the Giving Fund 2024 is for Stewardship/Offertory, and the Building Fund and SVdP will always be available.

These are the current funds set up for SJV in Pushpay:

Giving-Payment 2024 - 081

Building Fund - 081

St. Vincent de Paul - 081

Sonshine Ministry - 081

Holy Days

Mission Trekkers - 081

Click the Next Button to continue setting up your account.

The system will ask for your cell phone number and will text you a verification code. Enter the verification code and add your checking account or credit/debit card information.

It will look something like this: (note this person donated to SVdP using the fund menu on the previous screen)

CONFIRM YOUR GIFT

\$ **10.00**

Set up a recurring gift of USD **\$10.00** towards St. Vincent de Paul - 081 for St. John Vianney, Kirkland

Repeats every 6 months / First gift on Jan 9, 2024 / Ending after 2 gifts

Send me a reminder to review my gift each year

Add 2.2% to contribute to processing costs\*

Change details

Payment method

Visa

..... 6753

Expiry: 7/25

Add new payment method

Supported payment methods include credit cards, debit cards and bank accounts.

**Schedule recurring gift**

Click on Schedule recurring gift.

You will get this screen:

Keep your account secure by verifying [REDACTED], from the receipt we sent you. No longer using this email? [Update email address](#)



## Thank you for your generosity!

Your recurring gift of USD **\$10.00** towards St. Vincent de Paul - 081 for St. John Vianney, Kirkland has been set up. The first gift will be made on Jan 9, 2024.

[Give again](#)

Thank you for your support of St. Vincente de Paul and their outreach efforts to our neighbors. You are truly a "Light on Finn Hill." Our SVdP chapter's tax id # is available upon request.

Pushpay [Terms & Conditions](#) and [Privacy Policy](#).

Organization Legal Name: St. John Mary Vianney | Address: 5510 North 44th Street, Tacoma WA 98407

That is it – super easy. If you wish to set up a recurring gift to another fund such as the Building Fund or St. Vincent de Paul, you can click the Give again button and go to the fund you wish to add. You can do it as often as you like.

As you can see in the last picture, the system requests that you verify your email. Once you do that, you will be able to log into your account, create a password, and adjust any recurring donations you have made or review your past transactions. It allows you so much more control over your giving to SJV.

Please reach out to Ann Vandewark at (425) 823-0787 or in the Parish Office with any questions or concerns.

**Thank you** for your generous support of SJV Church, its programs, and outreach efforts!